

COMPANY PROFILE



Travel Hunt for Documents Clearing Services Co. L.L.C



ABOUT US

Travel Hunt for Documents Clearing Services Co. L.L.C. is a leading document clearing service company based in Dubai, specializing in providing comprehensive solutions for all your document processing needs. With years of experience and a deep understanding of the local regulations and procedures, we are committed to delivering efficient and reliable services to our clients.

At Travel Hunt for Documents Clearing Services Co. L.L.C. we recognize the challenges individuals and businesses face when dealing with complex paperwork and PRO Services. Our primary goal is to alleviate the burden of document processing, allowing our clients to focus on their core activities and save valuable time and resources.



We offer a wide range of services tailored to meet the diverse needs of our clients. Whether you require assistance with visa processing, company formation, immigration procedures, trade license renewals, or any other document-related requirements, our dedicated team of experts is here to guide you through the entire process.

One of our key strengths is our in-depth knowledge of the local regulations and legal framework. We stay up-to-date with the latest changes in policies and procedures, ensuring that our clients receive accurate and reliable information. This expertise enables us to navigate the complexities of the document clearance process efficiently, minimizing delays and maximizing success rates.

We take pride in our commitment to exceptional customer service. Our team of professionals is readily available to address your queries and concerns, providing personalized attention and guidance throughout your document processing journey. We understand that each client has unique requirements, and we strive to deliver customized solutions that meet their specific needs.

Confidentiality and security are of utmost importance to us. We handle all client information with the utmost discretion and employ stringent measures to safeguard data integrity. You can trust that your documents are in safe hands when you choose **Travel Hunt for Documents Clearing Services Co. L.L.C.**



As a reputable document clearing service company, we have built strong relationships with government departments, regulatory bodies, and other relevant authorities. These partnerships enable us to expedite the document processing timeline, ensuring timely submissions and approvals.

At Travel Hunt for Documents Clearing Services Co. L.L.C. we are dedicated to exceeding client expectations by delivering fast, reliable, and efficient document clearance services. By choosing us as your preferred partner, you can streamline your operations, reduce administrative burdens, and accelerate your business growth in Dubai.

Contact us today to discover how our document clearing services can help you achieve your goals with ease and confidence. Let us handle the paperwork, so you can focus on what truly matters – your success.





OUR VISION

Our vision at Travel Hunt for Documents Clearing Services Co. L.L.C. is to be the premier document clearing service provider in Dubai, setting the industry standard for excellence, efficiency, and customer satisfaction. We strive to be recognized as the go-to company for all document processing needs, trusted by individuals and businesses alike.



To achieve our vision, we are committed to:

1

Exceptional Service: We aim to deliver unparalleled service quality that exceeds our clients' expectations. We understand the importance of clear and timely communication, attention to detail, and personalized support throughout the document clearing process.

2

Expertise and Knowledge: We continuously invest in our team's skills and expertise to stay at the forefront of the rapidly evolving document processing landscape in Dubai. Our knowledgeable professionals are equipped with comprehensive knowledge of local regulations and procedures, enabling us to provide accurate guidance and efficient solutions to our clients.

3

Efficiency and Speed: We recognize the value of time in today's fast-paced business environment. Our goal is to streamline the document clearing process, eliminating unnecessary delays and minimizing the administrative burden on our clients. By leveraging technology and our established relationships with relevant authorities, we aim to expedite the processing timeline and deliver swift results.

4

Trust and Confidentiality: We understand the sensitive nature of the documents entrusted to us. Maintaining the highest levels of confidentiality and data security is a fundamental principle of our operations. Clients can have complete confidence that their information is handled with utmost care and discretion.

5

Long-term Partnerships: We aspire to build lasting partnerships with our clients, fostering trust and loyalty. By providing consistent value and exceptional service, we aim to be the preferred choice for document clearing services in Dubai, supporting our clients' growth and success in the long run.

Our vision drives us to continually innovate and adapt to the evolving needs of our clients and the industry. We are dedicated to transforming the document clearing experience, simplifying complex processes, and empowering our clients to achieve their goals seamlessly.





OUR MISSION

At Travel Hunt for Documents Clearing Services Co. L.L.C. our mission is to provide comprehensive and reliable document clearing services in Dubai, enabling our clients to navigate the bureaucratic processes with ease and efficiency. We are committed to:



To achieve our vision, we are committed to:

1

Client Success: Our primary focus is the success of our clients. We strive to understand their unique requirements and challenges, tailoring our services to meet their specific needs. By providing efficient document processing solutions, we aim to help our clients achieve their goals, whether it's obtaining visas, establishing businesses, or complying with regulatory requirements.

2

Simplifying Complexity: Document clearing processes can be complex and time-consuming. Our mission is to simplify these procedures, guiding our clients through each step and handling the paperwork on their behalf. We aim to demystify the bureaucratic maze, making the entire process transparent, accessible, and hassle-free.

3

Integrity and Professionalism: We conduct our business with the highest standards of integrity and professionalism. Our team of experts adheres to ethical practices, ensuring compliance with all legal and regulatory requirements. We maintain open and honest communication with our clients, providing accurate information and realistic expectations.

4

Efficiency and Timeliness: Time is of the essence in today's fast-paced world. We are dedicated to delivering efficient and timely services, minimizing delays and accelerating the document clearance process. Our streamlined approach, combined with our expertise and established relationships with government departments, allows us to expedite submissions and approvals.

5

Continuous Improvement: We are committed to continuous improvement in all aspects of our operations. We actively seek feedback from our clients, incorporating their suggestions to enhance our services further. By staying updated on the latest industry trends and technological advancements, we continuously refine our processes to deliver the highest level of service excellence.

6

Client Confidentiality: We understand the importance of confidentiality when handling sensitive documents. Maintaining the privacy and security of our clients' information is a top priority. We employ stringent measures to protect data integrity and ensure that all client information is handled with the utmost care and discretion.

Through our mission, we aim to be the trusted partner for document clearing services in Dubai, providing reliable support and expertise to individuals and businesses. We strive to exceed client expectations, making their document processing journey efficient, successful, and stress-free.



▶ OUR SERVICES

At Travel Hunt for Documents Clearing Services Co. L.L.C. we offer a comprehensive range of document clearing services in Dubai to assist individuals and businesses in navigating the complexities. Our services include:

VISA PROCESSING



We provide end-to-end support for various types of visa processing, including employment visas, investor visas, family visas, and tourist visas. Our team guides clients through the application process, ensures accurate documentation, and liaises with relevant authorities for a smooth and timely visa issuance.

COMPANY FORMATION



Setting up a business in Dubai requires thorough knowledge of legal procedures and documentation. We offer expert assistance in company formation, guiding clients through the entire process, including obtaining trade licenses, registering with the appropriate authorities, and fulfilling compliance requirements.

TRADE LICENSE RENEWALS



حكومة دبي
 GOVERNMENT OF DUBAI
 اقتصاد دبي
 DUBAI ECONOMY

رخصة مهنية
 Professional License

تفاصيل الرخصة / License Details

License No.	رقم الرخصة
Trade Name	الإسم التجاري
Legal Type: Sole Establishment	النوع القانوني
Expiry Date: 04/2013	تاريخ الإصدار
DSD 0-4-4-S-0: N	رقم الرخصة الامم
Register fax	مجموعة الهاتف
رقم التسجيل التجاري	Main License No.
رقم التسجيل التجاري	DCCI No.

RENEWAL

الاعضاء / License Members

Share / الحصص	Role / السعة	Nationality / الجنسية	Name / الإسم	No. / رقم الترخيص
	Est. Owner / مؤسس			
	Agent / وكيل خدمات			

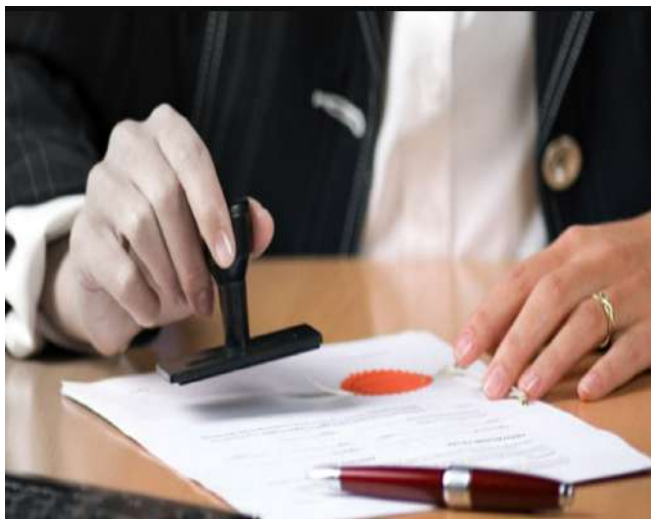
We assist businesses in renewing their trade licenses, ensuring compliance with government regulations and avoiding any penalties. Our team handles the paperwork, follows up with authorities, and ensures a seamless renewal process.

IMMIGRATION SERVICES



Our immigration services cover a wide range of requirements, including residency permits, Emirates ID card applications, and sponsor transfers. We guide clients through the necessary documentation and procedures to ensure smooth immigration processes.

DOCUMENT ATTESTATION



We provide document attestation services, such as notarization, apostille, and embassy legalization. Our team assists in obtaining the necessary attestations for various documents, including educational certificates, commercial documents, and personal documents.

PRO SERVICES



We offer Public Relations Officer (PRO) services to handle interactions with government departments and authorities on behalf of our clients. This includes document submissions, obtaining approvals, renewals, and resolving any related administrative matters.

DOCUMENT TRANSLATION



We provide professional translation services for documents in multiple languages. Our team ensures accurate and reliable translation, maintaining the integrity and clarity of the original content.

Through our comprehensive range of services, we aim to simplify the document clearing process, save valuable time and resources, and ensure compliance with all necessary requirements. Our dedicated team of professionals is committed to delivering efficient, reliable, and personalized solutions for all your document processing needs in Dubai.



▶ OUR STAFF

At Travel Hunt for Documents Clearing Services Co. L.L.C. we have a dedicated and highly skilled team of professionals who are committed to providing exceptional document clearing services in Dubai. Our staff members are the backbone of our company, and their expertise, professionalism, and customer-centric approach set us apart. Here is an overview of our staff:



EXPERIENCED DOCUMENT SPECIALISTS

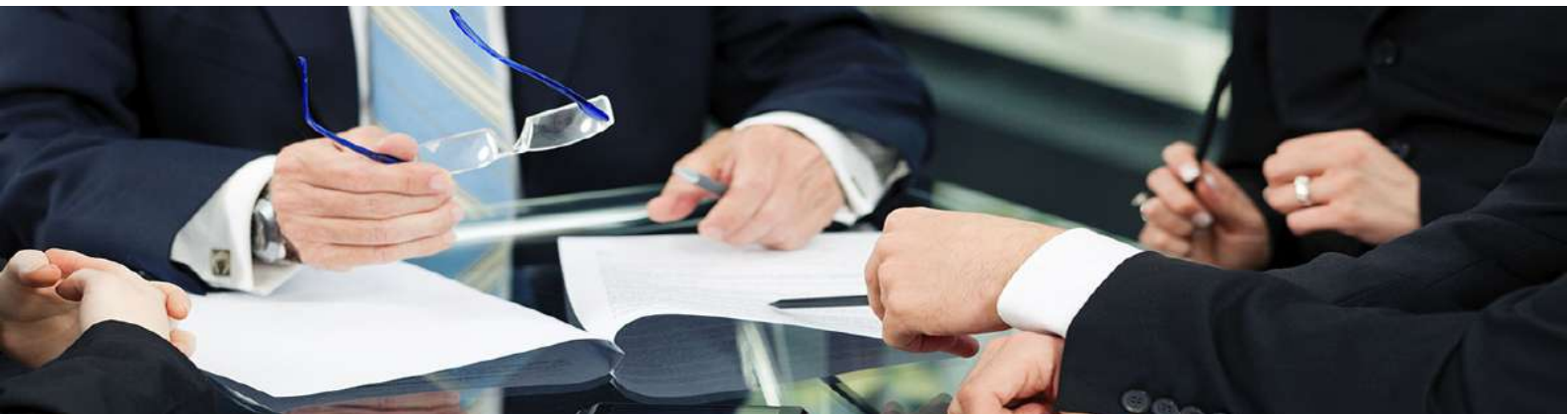
Our document specialists have extensive experience in handling a wide range of document processing requirements. They are well-versed in the intricacies of Dubai's regulations and procedures, ensuring accurate preparation and submission of documents.

KNOWLEDGEABLE CONSULTANTS

Our team includes knowledgeable consultants who stay updated on the latest changes in laws, regulations, and best practices. They provide expert guidance and advice, helping clients navigate complex processes and make informed decisions.

SKILLED PROS (PUBLIC RELATIONS OFFICER)

Our PROs are experienced in dealing with government departments, regulatory bodies, and other relevant authorities. They have established relationships and in-depth knowledge of the necessary protocols, enabling them to expedite document submissions, approvals, and resolve any administrative matters efficiently.





CUSTOMER SERVICE REPRESENTATIVES

Our friendly and professional customer service representatives are the first point of contact for clients. They provide prompt responses to inquiries, offer assistance, and ensure smooth communication throughout the document clearing process. They prioritize client satisfaction and strive to exceed expectations.

LANGUAGE SPECIALISTS

We have a team of language specialists who are proficient in multiple languages. They offer translation services, ensuring accurate and reliable translation of documents while maintaining the original content's integrity and clarity.

COMPLIANCE EXPERTS

Our compliance experts are well-versed in regulatory requirements and compliance procedures. They ensure that all documents and processes meet the necessary standards, minimizing the risk of any legal or regulatory issues.



► CEO MESSAGE

Dear Valued Clients and Partners,

I am honoured to address you as the CEO of **Travel Hunt for Documents Clearing Services Co. L.L.C.** a leading document clearing service company in Dubai. On behalf of our dedicated team, I would like to extend a warm welcome and express our sincere gratitude for choosing us as your preferred partner.



At Travel Hunt for Documents Clearing Services Co. L.L.C. our mission is to simplify the document clearing process and provide you with exceptional services that exceed your expectations. We understand the challenges and complexities you face when dealing with paperwork. That's why we have assembled a team of experts who are passionate about delivering efficient and reliable solutions, tailored to meet your unique needs.



Our commitment to excellence is deeply rooted in our core values. We prioritize integrity, professionalism, and exceptional customer service in everything we do. We strive to build long-term partnerships based on trust, transparency, and mutual success. Your satisfaction is our driving force, and we continuously seek to improve and enhance our services to better serve you.

In today's fast-paced world, we recognize the value of time. We aim to streamline the document clearing process, minimizing delays and eliminating unnecessary administrative burdens. Our team stays updated with the latest regulations, ensuring compliance and accuracy in every step of the process.

Confidentiality and security are of utmost importance to us. We handle your sensitive information with the highest level of discretion and employ robust measures to protect data integrity. Your trust in us is our most valuable asset, and we are committed to upholding the confidentiality of your documents and personal information.

As we look to the future, we remain dedicated to innovation and staying at the forefront of the industry. We embrace technology and leverage it to enhance our services, making your document processing journey even more seamless and convenient.



I would like to express my deepest gratitude for your continued support and trust in **Travel Hunt for Documents Clearing Services Co. L.L.C.** We value your feedback and encourage open communication to ensure that we consistently meet and exceed your expectations. Our success is intertwined with yours, and we are committed to helping you achieve your goals in Dubai.

On behalf of the entire team at **Travel Hunt for Documents Clearing Services Co. L.L.C.** I assure you that we will continue to work tirelessly to provide you with exceptional document clearing services.

Thank you for choosing **Travel Hunt for Documents Clearing Services Co. L.L.C.** We are excited to embark on this journey with you.

Sincerely,
Saad Hameed
CEO

Travel Hunt for Documents Clearing Services Co. L.L.C.



CONTACT US

Thank you for your interest in **Travel Hunt for Documents Clearing Services Co. L.L.C.**, your trusted document clearing service provider in Dubai. We are here to assist you with all your document processing needs. Please find below the contact information to get in touch with us:

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